

KENDRIYA VIDYALAYA RAJKOT

SESSION 2018-19

INSTITUTIONAL PLANNING

1. Introduction-

Planning in Education is an extremely important activity as it forms the basis of all programmes of quantitative and qualitative improvement in education. Any educational institution, can't achieve the targeted goals unless it goes for proper planning. Educational planning implies taking of decisions for future actions with a view to achieving predetermined objectives through the optimum use of scarce resources. Institutional planning is a part of educational planning. It is confined to a particular institution and functions keeping the goals of that particular institution. It is one of the grass root level planning. It ensures better and more fruitful use of the resources which the institution has or can have. It is the institution that knows best its needs and problems that have to be solved. Hence it is the institutional planning that can best plan for its welfare and development.

2. Institutional Planning- Definition:

“Institutional planning is a programme of development and improvement prepared by an educational institution on the basis of its felt needs and the resources available or likely to be available, with a view to improving the school programme and school practices. It is based on the principle of optimum utilisation of the resources available in the school and the community.” –M.B.Buch.

3. School Information:

- Name of school: Kendriya Vidyalaya, Rajkot
- Address : Kalawad Road, Opposite Atmiya College, Rajkot-360005
- Contact No : 0281-2277350, 0281-2574522
- CBSE Affiliation NO :400006
- KV Code : 03072
- Website: [www. Kvrajkot.org](http://www.Kvrajkot.org)
- Email ID : kvrajkot@yahoo.com
- Year of Establishment : 1965

- Highest Class : 12th (Three Sections – Two Science & One Commerce)
- Delhi Head: Commissioner KVS (HQ). New Delhi.
- Regional Head: Deputy Commissioner. Ahmedabad Region. Gandhinagar.
- Lok Sabha Constituency: Rajkot
- Name of Lok Sabha MP: Sh. Mohanbhai Kundariya
- Chairman's Name and Address: Shri Rahul Gupta, District collector, Rajkot, Gujarat.
- Principal's Name & contact No : Shri Ambrish Kumar Gupta, 0281-2577350

4. Mission statement

“In next three years, school will aim at developing personality and confidence among students to fight against social tempests and serve & lead the nation with at most loyalty”.

5. VISION

- All round development of a child.
- Motivational approach towards co-scholastic activities.
- Full utilisation of resources available in school.
- Professional counselling and guidance of a student.

6. Strengths

- Part of a well established schooling system.
- Constant and continuous guidance and motivation from KVS Authorities and Chairman, Vidyalaya Management Committee, Rajkot.
- Young and dynamic principal, Energetic, Dedicated and highly qualified teaching & Non-teaching Staff.
- Financially stable getting time to time government fund for the development.
- Prime location and expanded in more than 10 Acre area. This school is well connected by all means of transport.
- Always strives for excellent academic result especially in both 10th and 12th Board classes along with all home based examinations and co-curricular activities.

7. Weakness

- Transfer of teachers creates vacancy of regular teaching staff and non availability of suitable and eligible teachers on contract basis.
- Approval of project takes time because of government procedures.
- Regular demand for expansion to open new sections.

8. Task

- 100% quantitative and qualitative result.
- All round personality development of the students.
- Contribution in the Nation Building.

9. Opportunities

- Maximum Use of TAL/CAL and E-class room.
- Labs with Modernised lab equipments.
- Use of sanitary napkin vending machine.
- Thrust on Clean & Green Vidyalaya.
- Infrastructure development leads to better teaching learning environment.
- Development of playground leads to increase in physical strength, expertise in different games as well as mental ability of the student.
- Availability of games Coach to train students in various sports activities.

10. Core Values

- Our school represents mini India, because our students are belongs to the families of all India Transferable & Non-transferable services.
- We facilitate the idea of National integration.
- We serve to build a strong future society and a nation.

11. Future Planning related to infrastructure

- Renovation of school building to develop better infrastructure as the building is very old.
- Raising the boundary walls of school campus.
- Big playground and Children Park for primary students.
- Construction of 10 extra class rooms and labs.
- Development of Language Lab, Teaching Aid room for effective teaching.
- Renovation & Reconstruction of the staff quarters.

12. Stake Holders

- Students, Parents, Teachers and Society and Kendriya Vidyalaya Sangathan.
- Aim: Welfare of the students, society & the nation.

13. Best practices adopted in the school:

- Congenial atmosphere.
- Learning by doing.
- CAL/TAL & Full utilization of School Resources.

14. Long term goal

- Construction of 10 extra class rooms & Labourites.
- Construction of more staff quarters to accommodate staff members.
- Introduction/sanction of one more section from class I to XII to admit aspirants.
- Construction of multi-purpose hall to organise seminars, workshops and school functions.
- To recognize school as a “Heritage School” for getting sufficient fund to maintain existing building and develop new infrastructure as Kendriya Vidyalaya Rajkot is one among 20 residential schools, which was stated as Kendriya Vidyalaya in 1965.

15. Any other innovation by student/staff:

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16. Calendar of activities (Academic, Curricular & Co-curricular):

SR NO	MONTHS	ACTIVITY	TARGET DATE/MONTH	COMPLETION DATE/MONTH	REASONS IF NOT COMPLETED	REMARKS
1	April – 2018	Wildlife week	April			
		Planning for Sports Activities	April			
		Scouts & Guides : Group/Cluster level : Patrol Leaders Trg.Camp RO Level: Div.level Trainers Team Meet KVS level: - Rajya Puraskar Testing Camp	April			
		PRIMARY SECTION: Regional level CMP Meeting	April			
2	May & June – 2018	Coaching Camp (Sports)	May/June			
		Scouts & Guides : KVS level: HWB Courses etc	May			
		KVS Adventure Activities	May/June			
		PRIMARY SECTION: Cluster level CMP Meeting(I)	June			
3	July – 2018	Tentative Periodic Test - I	JULY			
		Unit Test – I	JULY			
		Publication of Vidyalaya Patrika	JULY			
		Investiture Ceremony	JULY			
		Book week	JULY			
		Scouts & Guides : KVS level: State Association Meet	JULY			
4	August – 2018	Science Olympiad	AUGUST			
		RO level: Youth Parliament	AUGUST			
		Science Exhibition:KV/Cluster level/	AUGUST			

		RO level:			
		Sports & Games: Cluster level/ Regional level	AUGUST		
		Scouts & Guides :KVS Level: State level Trainers Team Meet	AUGUST		
		Students Health Check Up	AUGUST		
5	September – 2018	Maths Olympiad	SEPTEMBER		
		NHQ:. Rashtrapati Scout/Guide Award Testing Camp	SEPTEMBER		

AUTUMN BREAK (13-10-2018 to 22-10-2018)

6	October – 2018	Tentative Half Yearly Examination	OCTOBER		
		Youth Parliament:Zonal Level	OCTOBER		
		Social Science Exhibition : KV/Cluster level	OCTOBER		
		Science Exhibition: KVS level	OCTOBER		
		Sports & Games: National level	OCTOBER		
		PRIMARY SECTION Grand Parents Day Cluster Level Sports under CMP Cluster level CMP Meeting(II)	OCTOBER		

7	November – 2018	Social Science Exhibition :R.O.Level	NOVEMBER		
		Scouts & Guides : Group/Cluster level - 7th November - Flag Day District level: Tritiya Sapan Testing Camp	NOVEMBER		
		PRIMARY SECTION Bal Diwas & Community lunch Cluster Level CCA under CMP	NOVEMBER		

8	December – 2018	Pre-Board Exam for Class X & XII	December		
		Science Olympiad	December		
		Maths Olympiad	December		
		Annual Day of School	December		
		Scouts & Guides : KVS level: State Level Adventure Camp NHQ: National Level Adventure Camp	December		
		KVS Foundation Day	15 TH December		
		PRIMARY SECTION Cluster level Cubs & Bulbul Utsav	December		

WINTER BREAK (23-12-2018 to 01-01-2019)

9	January –	Pre annual test for class III	JANUARY		
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	2019	to IX & XI			
		Pre-Board Exam for Class X & XII	JANUARY		
		Students Health Check Up	JANUARY		
		School Excursion	JANUARY		
10	February - 2019	Board Practical	FEBRUARY		
		Scouts & Guides : Group/Cluster level :22nd February - Thinking Day KVS Level: State Executive Meet	FEBRUARY		
		PRIMARY SECTION Cluster level CMP Meeting(III)	FEBRUARY		
11	March - 2019	Annual / Session Ending Examination	MARCH		

17. Vidyalaya's academic result

➤ RESULT FOR PRIMARY SECTION – SESSION 2017 – 18

Sr. No.	Class & Section	Total No. of Students	No. of Students Appeared	Pass	Pass %
1	I A,B&C	132	132	132	100%
2	II A,B&C	133	133	133	100%
3	III A,B&C	130	130	130	100%
4	IV A,B&C	124	124	124	100%
5	V A,B&C	124	124	124	100%

Total No. of students appeared from Class I to V - 643.(Six hundred Forty Three only)

➤ Secondary

S.no	Class	Registered	Appeared	Passed	Pass %
1	XI	94	94	75	79.78
2	IX	136	136	109	80.83
3	VIII	136	136	136	100
4	VII	113	113	113	100
5	VI	136	136	136	100

- Class X
- Class XII

18. Vidyalaya's achievements in sports and co-curricular activities

➤ Primary

KENDRIYA VIDYALAYA RAJKOT						
<u>ACHIEVEMENT CCA - PRIMARY SECTION (2017-18)</u>						
SR.NO.	NAME OF EVENT	TYPE OF COMPETITION	NO. OF PARTICIPANTS	NO. OF FIRST PRIZE	NO. OF SECOND PRIZE	NO. OF THIRD PRIZE
1	ENGLISH CALLIGRAPHY	OPEN	ALL STUDENTS FROM CLASS 1 TO 5	5	5	5
2	HINDI CALLIGRAPHY	OPEN	ALL STUDENTS FROM CLASS 1 TO 5	5	5	5
3	RAKHI MAKING	OPEN	ALL STUDENTS FROM CLASS 1 TO 5	5	6	5
4	DRAWING & PAINTING	OPEN	ALL STUDENTS FROM CLASS 1 TO 5	5	5	5
5	GREETING CARD	OPEN	ALL STUDENTS FROM CLASS 1 TO 5	5	5	5
6	ENGLISH POEM RECITATION	INDIVIDUAL	16	2	2	2
7	SOLO DANCE COMPETITION	INDIVIDUAL	16	2	3	2
8	HINDI POEM RECITATION	INDIVIDUAL	16	2	2	2
9	HINDI STORY TELLING	INDIVIDUAL	16	2	2	3
10	SOLO SONG COMPETITION	INDIVIDUAL	16	2	2	2
11	GROUP SONG COMPETITION	GROUP	48	12	12	12
12	RANGOLI MAKING	GROUP	20	10	5	5
TOTAL				57	54	53

KENDRIYA VIDYALAYA RAJKOT							
<u>ACHIEVEMENTS MINI SPORTS DAY - PRIMARY SECTION (2017-18)</u>							
SR.NO	NAME OF EVENT	BOY OR GIRL	CLAS S	NO. OF PARTICIPANTS	NO. OF GOLD MEDAL	NO. OF SILVER MEDAL	BRONZ E MEDAL
1	30 M RACE	BOY	I	9	1	1	1
2	GET READY FOR SCHOOL	BOY	I	9	1	1	1
3	30 M RACE	GIRL	I	9	1	2	1
4	GET READY FOR SCHOOL	GIRL	I	9	1	1	1
5	50 M RACE	BOY	II	9	1	1	1
6	BOOK BALANCING	BOY	II	9	1	1	1
7	50 M RACE	GIRL	II	9	1	1	1
8	BOOK BALANCING	GIRL	II	9	1	1	1
9	50 M RACE	BOY	III	9	1	1	1
10	BOOK BALANCING	BOY	III	9	1	1	1
11	50 M RACE	GIRL	III	9	1	1	1
12	BOOK BALANCING	GIRL	III	9	1	1	2
13	80 M RACE	BOY	IV	9	1	1	1
14	SACK RACE	BOY	IV	9	1	1	2
15	SKIPPING RACE	GIRL	IV	9	1	1	1
16	LEM ON & SPOON RACE	GIRL	IV	9	1	2	1
17	80 M RACE	BOY	V	9	1	1	1
18	SACK RACE	BOY	V	9	1	1	1
19	SKIPPING RACE	GIRL	V	9	1	1	1
20	LEM ON & SPOON RACE	GIRL	V	9	1	1	2

➤ Secondary

केन्द्रीय विद्यालय राजकोट							
सह - शैक्षणिक गतिविधि - 2017-18							
Sr.No	विद्यार्थी	Name Of	Class	Event Name	Position	House	Remark
1	मानसी	Mansi		Book Cover	1	Shivaji	Junior CCA
2	श्रुति	Shruti		Book Cover	2	Tagore	Junior CCA
3	वैनवी	Vainvi		Book Cover	3	Tagore	Junior CCA
4	श्रुष्टि	Shrusthi		Book Cover	3	Raman	Junior CCA
5	दिव्यांशी	Divyanshi		Book Cover	1	Tagore	Senior CCA
6	तृषा	Trisha		Book Cover	2	Shivaji	Senior CCA
7	मानसी	Mansi		Book Cover	2	Raman	Senior CCA
8	ध्रुवी	Dhruvi		Book Cover	3	Raman	Senior CCA
9	शांतनु	Shantanu	10th C	Greeting C	1	Tagore	Senior CCA
10	देवान्शी	Devanshi	9th B	Greeting C	2	Tagore	Senior CCA
11	उपासना	Upasana	10th B	Greeting C	3	Raman	Senior CCA
12	कृपा	Kripa	8th C	Greeting C	1	Shivaji	Junior CCA
13	सुहानी	Suhani	7th A	Greeting C	2	Raman	Junior CCA
14	आयुषि	Ayushi	8th A	Greeting C	3	Ashoka	Junior CCA
15	क्रिश	Krish	6th C	Greeting C	3	Ashoka	Junior CCA
16	निकिता	Nikita	7th A	English Po	1	Shivaji	Junior CCA
17	भाविन	Bhavin	7th A	English Po	1	Shivaji	Junior CCA
18	शमवी	Shamvi	7th A	English Po	2	Ashoka	Junior CCA
19	शिखर	Shikhar	8th A	English Po	3	Tagore	Junior CCA
20	देवान्शी	Devanshi	12th B	English De	1	Ashoka	Senior Social Scie
21	प्रनवी	Pranavi	11th B	English De	2	Raman	Senior Social Scie
22	जहान्वी	Jhanvi	11th B	English De	3	Raman	Senior Social Scie
23	अदिति	Aditi	9th A	English De	1	Tagore	Senior Social Scie
24	अमित	Amit	12th A	English De	2	Tagore	Senior Social Scie
25	रागिनी	Ragini	12th B	English De	3	Shivaji	Senior Social Scie
26	मोक्षद	Mokshad	9th C	English Elo	1	Shivaji	Social Scie
27	नव्या	Navya	9th B	English Elo	1	Tagore	Social Scie
28	श्रुष्टि	Shrushti	9th C	English Elo	2	Tagore	Social Scie
29	साँची	Sanchi	7th A	English Elo	2	Ashoka	Social Scie
30	दर्शील	Darshil	11th C	English Elo	3	Raman	Social Scie
31	साई	Sai	8th A	English Elo	3	Shivaji	Social Scie
32	भाविन	Bhavin	6th B	Hindi Poe	1	Shivaji	Junior Social Scie
33	शुभम	Shubham	7th C	Hindi Poe	2	Tagore	Junior Social Scie
34	शिखर	Shikhar	8th A	Hindi Poe	3	Tagore	Junior Social Scie
35	जहान्वी	Jhanvi	11th B	Hindi Poe	1	Raman	Senior Social Scie
36	मोक्षद	Mokshad	9th A	Hindi Poe	2	Shivaji	Senior Social Scie
37	मोसमी	Mosmi	9th A	Hindi Poe	3	Shivaji	Senior Social Scie
38	साँची	Sanchi	7th A	English Ca	1	Ashoka	Junior CCA
39	आयुषी	Ayushi	8th A	English Ca	2		Junior CCA
40	धनश्री	Dhanshri	6th C	English Ca	3	Tagore	Junior CCA
41	प्रणय	Pranay	9th A		1	Ashoka	Senior CCA
42	हीमदीप	Heemdee	9th B		2	Tagore	Senior CCA
43	सप्तारिशी	Saptarishi	10th C		3	Raman	Senior CCA
44	नव्या	navya shri	8th B	sanskrit es	1		CCA

45	वीनस	venus	8th B	sanskrit es	2			CCA
46	जतिन	jatin	10th B	sanskrit es	1			CCA
47	सिद्धार्थ	siddharth	9th B	sanskrit es	2			CCA
48	अर्जुन	arjun	7th B	story telli	1			CCA
49	वीनस	venus	8th B	story telli	2			CCA
50	सिद्धार्थ	siddharth	9th B	story telli	1			CCA
51	रविन्द्र सिं	ravindra singh		slokh gaar	1		Junior	CCA
52	शिवानी	shivani		slokh gaar	2		Junior	CCA
53	उर्वी	urvi		slokh gaar	1		Senior	CCA
54	मधुर	madhur		slokh gaar	2		Senior	CCA
55	हुसैफ	husaif		sanskrit qu	1		Junior	CCA
56	व्योम	vyom		sanskrit qu	2		Junior	CCA
57	चितन	chintan		sanskrit qu	1		Senior	CCA
58	मधुर	madhur		sanskrit qu	2		Senior	CCA
59	जूही	juhi	7th B	sanskrit gr	1			CCA
60	नंदिनी	nandini	7th B	sanskrit gr	1			CCA
61	हार्डी	hardi	7th B	sanskrit gr	1			CCA
62	मैत्री	maitri	7th B	sanskrit gr	1			CCA
63	वीनस	venus	7th B	sanskrit gr	1			CCA
64	वासु	vasu	7th B	sanskrit dr	1			CCA
65	कुश	kush	7th B	sanskrit dr	1			CCA
66	याग्निक	yagnik	7th B	sanskrit dr	1			CCA
67	अर्जुन	arjun	7th B	sanskrit dr	1			CCA
68	आदित्य	aditya	7th B	sanskrit dr	1			CCA
69	मंथन	manthan	7th B	sanskrit dr	1			CCA
70	तनिष	tanish	7th B	sanskrit dr	1			CCA
71	दैनिक	dainik	7th B	sanskrit dr	1			CCA
72	कार्तिक	kartik	7th B	sanskrit dr	1			CCA
73	रुद्र	rudra	7th B	sanskrit dr	1			CCA
74	अंकुर	ankur	7th B	sanskrit dr	1			CCA
75	दियांशी	diyanshi	8th B	debate co	1	tagore	Junior	hindi pakv
76	समर्थ	samarth	8th A	debate co	2	raman	Junior	hindi pakv
77	हुजैफा	hujaifa	8th C	debate co	1	ashoka	Junior	hindi pakv
78	वेदांत	vedant	7th A	debate co	2	shivaji	Junior	hindi pakv
79	दृष्टि	drushti	9th A	debate co	1	shivaji	Senior	hindi pakv
80	निसर्ग	nisarg	9th A	debate co	2	tagore	Senior	hindi pakv
81	दृष्टिवाला	drushtival	10th B	debate co	1	ashoka	Senior	hindi pakv
82	स्नेहा	sneha	11th A	debate co	2	raman	Senior	hindi pakv
83	निकिता	nikita	7th A	Poem reci	1	Shivaji	Junior	hindi pakv
84	वेदांत	vedant	7th A	Poem reci	2	Shivaji	Junior	hindi pakv
85	शुभम	shubham	7th C	Poem reci	3	tagore	Junior	hindi pakv
86	उर्वी	urvi	11th A	Poem reci	1	tagore	Senior	hindi pakv
87	जहान्वी	jhanvi	11th B	Poem reci	2	raman	Senior	hindi pakv
88	स्नेहा	sneha	11th A	Poem reci	3	raman	Senior	hindi pakv
89	ईशा	isha	8th B	essay writ	1	raman	junior	hindi pakv
90	नेहा	neha	6th A	essay writ	2	ashoka	junior	hindi pakv
91	कोमल	komal	8th B	essay writ	3	shivaji	junior	hindi pakv

92	वेंवी	venvi	10th B	essay writ	1	tagore	Senior	hindi pakv
93	प्रिया	priya	9th B	essay writ	2	shivaji	Senior	hindi pakv
94	श्रुति	shruti	10th B	essay writ	3	tagore	Senior	hindi pakv
95	जर्येद्र वाघे	jayendra vaghela		poem com	1			teacher's s
96	प्रणव जान	pranav jani		poem com	1			teacher's s
97	मुकेश	mukesh		poem com	2			teacher's s
98	योगेश	yogesh		poem com	2			teacher's s
99	मिनाक्सी	minaxi		poem com	2			teacher's s
100	हिमानी	himani		poem com	3			teacher's s
101	शिरीन	shirin		hindi song	1			teacher's s
102	अतुल ति	atul tiwari		hindi song	1			teacher's s
103	रजनीकांत	rajnikant		hindi song	2			teacher's s
104	मेघा	megha		hindi song	2			teacher's s
105	प्रदीप	pradip		hindi song	3			teacher's s
106	नीतू	nituu		hindi song	3			teacher's s
107	मीरा खला	meera khalpade		आशुभाषण	1			teacher's s
108	रजनीकांत	rajnikant		आशुभाषण	1			teacher's s
109	मिनाक्सी	minaxi		आशुभाषण	2			teacher's s
110	जर्येद्र	jayendra		आशुभाषण	2			teacher's s
111	मुकेश	mukesh		आशुभाषण	3			teacher's s
112	जर्येद्र	jayendra		typing cor	1			teacher's s
113	शिरीन	shirin पंडया		typing cor	2			teacher's s
114	मीरा परम	meera parmar		typing cor	3			teacher's s
115	मुकेश	mukesh		typing cor	3			teacher's s
116	प्रणव	pranav		typing cor	3			teacher's s
117	दिलीप भा	dilip bhai		handwriti	1			worker se
118	हनीफ भाई	hanif bhai		handwriti	2			worker se